

September 23, 2005

MUNI # 41048
LOIS NEWMAN, CLERK
TOWN OF WILTON
22211 KENT AVE
WILTON WI 54670

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable. However, most towns address section 1.7 of the ordinance by simply saying fees will be determined through resolution. It is my experience that if or when fees change, it is easier to change a resolution than to change an ordinance.

It is our understanding that you will begin enforcement on October 21, 2005 using Randy Sullivan as your certified inspector. [Note that we have adjusted your intended enforcement date ahead to provide at least 30 days notice to us as required by s. Comm 20.04(1) (b).] All inspections must be performed by properly certified inspectors. We recommend that you provide a copy of your ordinance and this letter to your authorized inspector.

Enclosed is an order form for purchasing forms and UDC seals, one of which must be assigned to each new dwelling. (Please note your municipality number above when completing the order form.) The yellow copy of the building permit application, on which the seal number is indicated, must be forwarded to us within 30 days of issuance.

By copy of this letter, we are informing our state-contracted inspection agency that their services will no longer be required after the date listed above. Unless you and the agency otherwise reach agreement, they will be responsible for completing the inspections of any dwelling for up to two years after when they issued it a permit.

By copy of this letter, we are also informing your county so that they may forward this information to their land use, zoning and sanitary permit staff, who may refer potential UDC building permit applicants to the proper party.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler
UDC Consultant
Tel. (608)266-1390

ENCL.

cc:

CHRIS WILLIAMS
MONROE COUNTY
202 S K ST -RM 1
SPARTA WI 54656

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